

ANNEX D

Audit Information

This annex lists data which authorities may wish to consider in audits of provision. There should be no need to gather all of this information for every open space or sport and recreation facility; instead, the list should be seen as a 'menu' from which authorities can pick the data they believe will be valuable to them, whether for planning or some other purpose.

Attribute	Information authorities may wish to record
Location	Street address National grid reference of each entrance or access point (where relevant)
Classification	Primary purpose (from the typology) Secondary purposes (from the typology)
Size	Area Number of pitches, by sport and standard of play (eg adult, mini-soccer) Minimum dimensions
Ownership and management	Name and address of owner Name and address of agency responsible for management and maintenance
Disabled access	Accessibility for people with disabilities Disabled toilets
Charges	Adults (peak and off-peak) Juniors (peak and off-peak) Concessions (peak and off-peak)
Landscape character	Landform and geology Open/closed Formal/informal
Policy designations	Sites of Special Scientific Interest National nature reserves Local nature reserves International sites designated for nature conservation Areas designated for their landscape value Conservation area Special Area for Sport

Attribute	Information authorities may wish to record
Special features	<p>Historic structures (eg bandstands, fountains, statues) and their condition</p> <p>Other structures (eg toilets, changing pavilions, refreshment facilities, drinking fountains) and their condition</p> <p>Important views and vistas</p> <p>Water (still or moving)</p> <p>Open air theatres or other performance spaces and their condition</p> <p>Meeting places</p> <p>'Speakers' corners'</p> <p>Paths and trails/through routes and their condition</p> <p>Railings and public art and their condition</p> <p>Play structures/areas</p> <p>Basketball hoops, skateboard areas and other provision for young people</p>
Vegetation	<p>Areas of woodland (coniferous, deciduous, mixed)</p> <p>Number, size, types and condition of mature trees</p> <p>Number, size, types and condition of shrubs and bushes</p> <p>Range of species</p>
Levels and Types of use	<p>Age groups using the space</p> <p>Organised use eg community festivals, fireworks displays, concerts</p> <p>Informal use</p> <p>Community involvement in management and maintenance</p>
Interpretation and Education	<p>Use by schools for educational purposes</p> <p>Availability of interpretation information (eg notice boards, information leaflets)</p>
Historic interest	<p>Buildings (and monuments) listed as being of architectural or historic interest</p> <p>Other historic buildings or monuments</p> <p>Archaeology, including industrial archaeology</p> <p>Park or garden included in English Heritage's <i>Register of Parks and Gardens of Special Historic Interest in England</i></p> <p>Other historic gardens, landscape features and designed landscapes</p> <p>Historic features which give character to places (eg railings, paving, local materials)</p> <p>Cemeteries and churchyards</p> <p>Village greens</p>

Attribute	Information authorities may wish to record
Habitats and wildlife	Woodland (coniferous, deciduous, mixed) and scrub Grassland (eg downland, meadow) Heath or moor Wetlands (eg marsh, fen) Open and running water Wasteland (including disturbed ground) Bare rock habitats (eg cliffs, quarries, pits)
People Resources	Rangers/park-keepers (full-time or part-time presence) Other staff (full-time or part-time presence) Volunteer involvement
Qualitative information	Specification and condition Evidence of vandalism and graffiti Litter (and litter bins) Extent of dog fouling Sense of safety and security Horticulture Noise levels Shade/exposure Smells (attractive/unattractive)
Financial	Cost of management and maintenance Income generation
Improvements Required	List of required improvements, against the adopted vision or other quality standards